

# WINTER Ignite Creative Learning Studio Enrollment Form 2012

DATE \_\_\_\_\_

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www.ignitecreativelearning.com

**STUDENT NAME** \_\_\_\_\_

BIRTHDAY \_\_\_\_\_ GRADE \_\_\_\_\_ SCHOOL \_\_\_\_\_

FOOD ALLERGIES? \_\_\_\_\_

**PARENT NAME(S)** \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_

## **PARENT CHECKLIST**

Please be sure to go through the following checklist to ensure you've completed all of the necessary information.

### **COMPLETED FORMS AND PAYMENT SECURE YOUR CHILD'S SPOT IN A CLASS.**

Student/Parent Info \_\_\_\_\_

Class Form \_\_\_\_\_

Agreement to Pay Tuition \_\_\_\_\_

Emergency Contact Info \_\_\_\_\_

### **SEE 2nd PAGE ON REVERSE**

Read Ignite Letter \_\_\_\_\_

Release \_\_\_\_\_

Student Work/Photo Release \_\_\_\_\_

Terms and Conditions \_\_\_\_\_

Payment \_\_\_\_\_

### **EMERGENCY CONTACTS (NAME AND PHONE NUMBER)**

#1 \_\_\_\_\_

#2 \_\_\_\_\_

**I agree to pay the tuition cost listed and have read Ignite's payment policies on the attached letter of agreement.**



**PARENT SIGNATURE** \_\_\_\_\_

**I have read the terms of Ignite's Letter of Agreement, and hereby acknowledge and consent to the terms as outlined on the back of this page.**



**PARENT NAME** \_\_\_\_\_

**PARENT SIGNATURE** \_\_\_\_\_ 

DAY OF THE WEEK	WINTER 2012 CLASSES JANUARY 16 - MARCH 30, 2012	TIME OF DAY	GRADE LEVEL	LAB FEE	SIGN-UP	FILL IN YOUR TOTAL
Tuesday	<b>What's the Story, Aesop?</b> first 5 weeks (1/17, 1/24, 1/31, 2/7, 2/14)	2:30-3:30p	AGE 4-6		\$ 115.00	
Tuesday	<b>Rainbows, Kaleidoscopes and Puppets, Oh My!</b> second 5 weeks (2/28, 3/6, 3/13, 3/20, 3/27)	2:30-3:30p	AGE 4-6		\$ 115.00	
Tuesday	<b>Both Aesop and Rainbows</b>	2:30-3:30p	AGE 4-6		\$ 225.00	
Monday	<b>World War One</b>	3:00-4:00p	4 & up		\$ 235.00	
Monday	<b>Egyptology</b>	4:00-5:00p	1 & up		\$ 235.00	
Tuesday	<b>Creative Writing</b>	3:30-4:30p	1-3		\$ 235.00	
Tuesday	<b>Ojai Valley Kids' Press</b>	4:30-5:30p	3 & up	\$20.00	\$ 235.00	
Tuesday	<b>Advanced Creative Writing</b>	5:30-6:30p	7 & up		\$ 235.00	
Wednesday	<b>BAM! Brainbusting Adventures in Math</b>	2:00-3:00p	3 & up		\$ 235.00	
Wednesday	<b>Ignite Your Creative Improv</b>	3:00-4:00p	3 & up	\$15.00	\$ 235.00	
Thursday	<b>Homeschoolers Ignite!</b>	10:30-12:30p	AGE 8 & up		\$ 215.00	
Thursday	<b>Delve into Earth Science</b>	3:30-4:30p	4-6	\$15.00	\$ 235.00	
Thursday	<b>Explore, Experiment, Experience Science</b>	4:30-5:30p	1-3	\$15.00	\$ 235.00	
					<b>TOTAL</b>	

Dear Families,

Welcome to Ignite Creative Learning Studio (Ignite)! This letter outlines terms and conditions of our mutual relationship going forward. Please be sure to initial paragraphs 3A, 4A, and 5A, and to sign on the bottom.

### Paragraph 1 - Parent Responsibilities

- A. *Communication.* Please keep open channels of communication with Ignite as to any developing or changing goals for our work together.
- B. *Punctual drop-off and pick-up of your child.* It is likely that there are other students coming before and after your session, so we will always begin and end on time. Parents picking their children up late are subject to a late fee of \$20 for every 10 minutes.
- C. *In case of illness.* Please keep your child at home if he or she shows signs of a contagious illness. In the event of said illness, please notify Ignite as soon as possible if your child will not make his or her appointment. For individual sessions, we will reschedule your child's session at a mutually convenient time within 10 days after recovery. If no time is available, at Ignite's discretion, you will receive a credit to your account equal to the amount of time missed. Due to the nature of group sessions, we do not have the ability to reschedule and there will be no make-ups.
- D. *Tuition, Refunds, and Proration.*
  - a. *Tuition.* Spaces will be held on a first-paid, first-served basis. Full tuition must be paid to secure your child's spot. There is a \$50 charge for returned checks.
  - b. *Refunds.* We have a no-refund policy for classes.
  - c. *Proration.* If your child joins a group after the sessions have commenced, we will prorate the tuition accordingly.

### Paragraph 2 – Safety and Behavior Guidelines

- A. At Ignite, we have taken reasonable and diligent steps to provide a safe environment for our work with your child. In certain cases, the students will participate in science projects, art projects, and other activities in which the students will be using various tools and equipment. Ignite will take every precaution to ensure the safety of each student. However, each student must additionally come to Ignite wearing comfortable clothing and closed-toed shoes to avoid any unnecessary injury. In addition, each student will be expected to review and abide by Ignite's safety rules which will be clearly displayed in the Ignite studio. Ignite strives to create a safe and comfortable environment for all students. We assume that each student is enrolled in a class that is of interest to that child, and that they desire to be here to take part in fun, exciting learning opportunities. We have a zero-tolerance policy for disruptive behavior, disrespect of the teacher or other students, and refusal to follow directions. A student who engages in said behaviors will be given one chance (class period) to redeem negative behavior; otherwise, Ignite reserves the right to ask the student to leave for the mental and physical safety of all involved. No refunds will be given.

### Paragraph 3 – Ignite's Goals

- A. Ignite makes no representations, assurances or warranties, implied or express, regarding your child's performance or academic results based on participation in Ignite's program. We believe that each child grows and learns at his or her own pace, and Ignite can make no individualized guarantee about academic progress or specific results based on participation at Ignite.
- B. Our teaching is based on a vast body of knowledge and experience derived from a variety of sources and experts in the field of education and, more specifically, the field of gifted education and creativity. We believe that all children have individual gifts that need to be identified, supported, and nourished, and that all children should have access to the innovative, individualized, and creative approaches developed in these fields. By providing interest inventories, working with students individually, and providing stimulating classes that are designed to empower students to think at a higher level and discover new interests, we seek to support students and inspire them to love learning.
- C. Ignite will strive to create a fun and challenging learning experience which we hope will engender a love of learning now and in the future for your child.



**PARENT INITIAL** \_\_\_\_\_

### Paragraph 4 - Release

- A. Each parent and student hereby agrees to release and hold harmless Ignite from any claim for compensation or otherwise, in any way related to or arising from student's participation at Ignite.



**PARENT INITIAL** \_\_\_\_\_

### Paragraph 5 - Website/Blog

- A. On occasion, Ignite may post material prepared by its students, or photographs of its students, on its website, blog, or printed materials. No last names or identification information other than first names will be posted in association with said photographs or material, except in *Spirare*, Ignite's annual creative writing magazine of student writing. All creative writing students will have work published in *Spirare*.

**PARENT INITIAL PROVIDING ACCEPTANCE FOR USE OF STUDENT WORK** \_\_\_\_\_



**PARENT INITIAL PROVIDING ACCEPTANCE FOR USE OF STUDENT PHOTO** \_\_\_\_\_